

New policy and procedures for managing methamphetamine in our properties

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Business Alert for all staff.

Housing New Zealand has a new policy and end-to-end procedures for managing suspected and confirmed methamphetamine contamination in our properties. These have been developed to guide tenancy managers, our legal team, asset managers, the Chemical Team, maintenance delivery and our PBMC contractors through each stage of the process, with clearly defined steps for each of the roles. The policy and procedures are effective from today.

Link to policy, procedures and guidelines

You can access the procedures, our policy and guidelines on the Methamphetamine Management Programme project page.

The main changes

- Methamphetamine Safe Work Plans must be signed off by the Area Manager and the Health Safety and Security Advisor or Manager
- The requirement for Corporate Care and/or the Tenancy Manager to attend the property during the testing process will be determined on a case by case basis and must be clearly defined in the Safe Work Plan
- The Chemical Team are the point of coordination and communication for the tenancy manager, testing provider, Corporate Care and building manager to arrange and schedule the test date and time
- A 90 day notice will be issued in all cases where the test result is above the Ministry of Health threshold. If the test report states the property is uninhabitable, a 7 day notice may also be issued
- Quotes for decontamination are obtained by the Chemical Team once the property is confirmed vacant and are approved by the Asset Manager for work to begin. A business case will be prepared to approve reinstatement costs and will include all methamphetamine costs incurred to date, including testing and decontamination
- If the total cost of reinstatement is:
 - below \$50,000, PBMC will carry out the work
 - between \$50,000 and \$100,000, PBMC will provide three quotes to reinstate
 - above \$100,000, the work will go through the tender process.

More information and feedback

Please contact the project team on methqueries@hnzc.co.nz if you'd like more information or to provide feedback on the new policy, procedures and guidelines.

This business alert has been authorised by Andrew Booker, GM Canterbury Redevelopment and Methamphetamine Management Programme lead.

If you have any questions please contact your manager. To access this or any other business alerts, go to the OurSpace homepage or visit the A-Z reference and view by topic.

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