

## Executive Team Meeting Summary

The Executive Team develops and communicates a clear vision and direction of Housing New Zealand that enables leaders to align their activities across the organisation, builds capability and capacity, and executes the strategic plan.

We work in a dynamic environment characterised by change and strive for high performance and the pursuit of excellence.

Date	Tuesday 16 September 2014
Attendees	Glen Sowry (Chair), Agela Pearce, Leonie Freeman, Greg Groufsky, Kay Read, Bryony Hilless, Paul Commons, Rowan Southee
Apologies	Marcus Bosch, Phillip Bailey
In Support	Alicia Long
Guests	Ralph Proops

Out of scope

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## 5.0 Methamphetamine Contamination (Wanganui Results)/P Lab Training

- **Noted** paper as read.
- **Noted** that HNZ undertook a review of its approach to methamphetamine detection and management in light of concerns raised when a sale property was found to have above Ministry of Health (MOH) methamphetamine levels,
- **Noted** that the project reviewed HNZ's policy, processes, reporting and systems along with training approach,
- **Noted** HNZ undertook testing of 74 properties that were on the market or in the divestment pipeline in Wanganui as at late March 2014,
- **Noted** that from the Wanganui sample three properties (including the original property that triggered the review) were found to have methamphetamine levels above MOH guidelines,
- **Noted** that the findings from the review provide confidence that HNZ's approach i.e. 'test on suspicion' appears appropriate to the level of likely occurrence of methamphetamine contamination,
- **Noted** that the review identified that there were a number of gaps or improvements identified in both policy and practice, and
- **Agree** that management will:
  - clarify accountabilities and responsibilities for escalation, management of testing and remediation, and reporting to external agencies (e.g. Police) where appropriate,
  - reinforce within HNZ's policy the requirement to test and report for all suspicions or based on evidence,
  - modify the policy to align with current practice and expand the processes to recognise the increasing risk of exposure to methamphetamine use along with manufacture,
  - review reporting requirements to provide a centralised "end to end" reporting of suspicion, reasons for suspicion, status, outcome and associated costs,
  - reinforce the requirement for all frontline staff and contractors to undergo regular training in recognising the signs of methamphetamine manufacture and use and the appropriate HNZ response, and
  - continue to review the incident rates of methamphetamine contamination to ensure that HNZ's policy and practice continue to be commensurate with HNZ's actual risks.

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